



2012 Paws & Claws Club

Membership Information 10-15 Year Olds

Paws & Claws Club (PCC) General Information

PCC will offer 3 week-day summer sessions and 1 weekend summer session.

Week-Day Summer Session #1: 06/05/12-06/15/12 every Tuesday thru Friday from 12-5pm

Week-Day Summer Session #2: 06/19/12-06/29/12 every Tuesday thru Friday from 12-5pm

Week-Day Summer Session #3: 07/10/12-07/20/12 every Tuesday thru Friday from 12-5pm

Weekend Summer Session: Every Saturday in June and July 2012 from 10-2pm (excluding Saturday 07/07/12)

After PCC Members complete their summer session, they will have opportunities to volunteer their time on select Saturdays and School Breaks for the remainder of the year.

Age Requirement

PCC Members must be in between the ages of 10-15 years in order to be eligible for this program.

Members must be at least 10 years old by June 1st.

Membership Fees

Membership Fee = \$200

Partial Scholarships are available for families experiencing financial hardship.

Fees help cover the cost of:

- Camp Counselor Stipend
- Mentor Stipend
- PCC T-Shirts
- Shelter Training
- Recording of Volunteer Hours
- Program Supplies (Arts & Crafts, Games, Special Projects)
- Snacks
- End of the Summer Gathering

PCC Activities

- Quality Time w/Adoptable Dogs & Cats
- Facilities Upkeep
- Dog Training
- Arts & Crafts
- Group Bonding Activities
- Staff Assistance

How to Sign Up

1. Submit an Application by 5pm Monday 04/02/12 – Do not send payment with application. **New PCC Applicants must also submit**, with the application, a letter of recommendation, and a short essay, 1-2 paragraphs, titled “Why I Would Like to be in the Paws & Claws Club”.
2. We notify applicants when their application has been received. That confirmation will include which session your child will be attending.
3. After we have notified you that we have space for your child, please mail/bring payment to:
Humane Society of Indianapolis
Attn: Volunteer Coordinator
7929 North Michigan Road
Indianapolis IN 46268
Be sure to write your child’s full name and “camp” on the memo line of checks.

Membership Fees are due by 5pm Friday 04/06/12.

If payment is not received by 04/06/12, your reserved slot will be made available to another child.

Important Application Dates

04/02/12 – Application Deadline – Do not send payment with application.

04/06/12 – Membership Fees Due – We accept cash, money orders, or checks (made out to HSI)

Paws & Claws Club FAQ

What should my child bring with them each day?

Snacks, Water

Sunblock and Sunhat

Label everything with your child's name

Please leave all electronics at home. If your child brings a cell phone, it will need to be turned off/put away in the Volunteer Office during club hours.

What should my child wear each day?

PCC Shirt

Jeans (no shorts/skirts)

Tennis Shoes (no flip flops/sandals)

Nametag

Members who are not dressed properly will not participate in animal-related activities.

Will my child be able to volunteer alongside his/her friend if they sign up to be in the same session?

We group students randomly so they get to know each other and to avoid "clicking up" which we have experienced in the past. We do this the 1st week normally which is a learning week so that students are concentrating on learning rules and policies. We use "picking groups" as a reward for positive behavior. So it is very possible that your child and their friends will be grouped together. We are sure volunteering alongside your friend would be more fun and they will have a chance to do so, but we also want to encourage forming friendships and working together with others they haven't met before as well. We will make sure they get a good mixture.

During Parent & Me Day, can I bring along other children or family members?

Parent & Me Day is a day for just parents/guardians to accompany their child and see what they have been doing during their time with us in the Paws & Claws Club.

Can my child participate in more than one summer session?

Initially each student may only sign up for one summer session. After all applications have been reviewed and we find we have openings in a session, students may have the opportunity to sign up for a second session. Membership Fees are per session.

Will my child be provided a snack?

Each day the students are provided a light snack and a drink during break. Students are welcome to bring snacks/drinks from home or bring money for the vending machines.

Can my child interact with animals before or after Paws & Claws Club hours?

Students may interact with animals outside of club hours as long as it is during hours of operation and they have a parent/guardian (who is 18 years or older) present.

If my child misses days of the summer session will I receive a refund for days missed?

Refunds will not be given for days missed.

If my child signs up for PCC and then decides to not attend, will I receive a refund?

Refunds will not be given after 04/13/12. At this point we have already ordered items for the Paws & Claws Club and have closed registration.

Are there other opportunities available to Paws & Claws Club members outside of the summer sessions?
After completing summer sessions, Paws & Claws Club members may sign up to volunteer on select Saturdays and school breaks throughout the rest of the year.

What supervision is provided for Paws & Claws Club members?

Students are put into small groups of 3-4 students. Each group is assigned a PCC Mentor who will guide them through their daily task. There will also be a PCC Camp Counselor and Volunteer Coordinator watching over everyone.



FOR OFFICE USE ONLY

Application Received: ____/____/____
Membership Fee Received: ____/____/____
Initials _____

Paws & Claws Club

A Summer Camp/Volunteer Program for 10-15 Year Olds

Important Application Information

Application Packets are due by 5pm on Monday 04/02/12. Applications received after this date will not be considered for the program. Incomplete applications will not be considered for the program.

Parents: Before filling out this application, please initial the following statements:

- _____ I understand that the PCC Membership Fees are due by 5 pm 04/06/12.
- _____ I understand that Membership Fees must be paid in Cash, Check, or Money Order.
- _____ I understand that attending an orientation is mandatory for all new PCC Members and a parent.

Student Information (Print Neatly)

First Name _____
Last Name _____
Email Address _____
Birth Date _____
Age by June 1st _____
Street Address _____
City/St/Zip Code _____

Parent/Guardian Information: Parents/Guardians are copied on all emails. (Print Neatly)

First Name _____
Last Name _____
Email Address _____
Contact Phone Number _____

Please check the level you qualify for.

- _____ Level 1: 10-12 Year Olds (Must be at least 10 years old by 06/01/12)
- _____ Level 2: 13-15 Year Olds (Must be at least 13 years old by 06/01/12)

Summer Sessions:

Please mark a 1st and 2nd choice.

- _____ Saturday Session: 10-2pm every Saturday in June and July (excluding Saturday 07/07/12)
- _____ Session 1: 06/05/12-06/15/12 from 12-5pm every Tuesday, Wednesday, Thursday, and Friday
- _____ Session 2: 06/19/12-06/29/12 from 12-5pm every Tuesday, Wednesday, Thursday, and Friday
- _____ Session 3: 07/10/12-07/20/12 from 12-5pm every Tuesday, Wednesday, Thursday, and Friday

*If you are interested in attending more than 1 summer session, please contact Volunteer Coordinator at ssims@indyhumane.org or 317-872-5650 x106 to discuss your options.

How did you hear about the Paws & Claws Club? _____

Have you participated in this club within the last 3 years? _____ Y _____ N

Do you have any volunteer or job experience? If yes, please give details.

Shirt Size (Youth Sizes) Please Check One

_____ Small _____ X-Large
_____ Medium _____ 2X-Large
_____ Large _____ 3X-Large

If you would like to participate in our carpool program, please list the closest major intersection to your home and the side of town you live on:

Closest Major Intersection _____ Side of Town _____

Volunteer Release:

I hereby fully and forever release and discharge the Humane Society of Indianapolis, its agents, employees, directors, officers, and liability insurance carriers, from all actions, damages or judgments which I have now or in the future against the Humane Society of Indianapolis, for all personal injuries to myself, known or unknown, and/or arising out of activities of myself as a Junior Volunteer of the Humane Society of Indianapolis.

I, the undersigned, have read this release and understand all of its terms and I execute it voluntarily and with full knowledge of its significance.

Photo Release:

I hereby give permission to the Humane Society of Indianapolis to use, without furnishing any consideration therefore, any photographs or videotape footage taken of me while volunteering, for the purpose of advertising, publicity, or public relations.

Club Member Signature _____ Date _____

Parental Signature _____ Date _____

Applications sent in via email: Typing your name in the signature spot acts as your signature.

New Paws & Claws Club applicants should turn this application in along with the following items:

- One letter of recommendation written by a non-family member
- Short Essay titled "Why I want to be in the Paws & Claws Club"

Applicants who have participated in the club in the last 3 years should just turn in this application.

Thank you for your interest in being a member of our 2012 Paws & Claws Club. Upon receipt of your application, you will receive a confirmation email that your application has been received and your summer session assignment.

2012 Paws & Claws Club Agreement

As a Paws & Claws Club Member, I agree to abide by all of the following rules and regulations.

If I break any of these rules and regulations, I understand that I will receive a written warning on my 1st offense and I will be dismissed from the club on my 2nd offense.

- If I am scheduled to volunteer and need to be absent or tardy, I will call and notify Shawna Sims at 317-872-5650 extension 106 or email Shawna Sims at ssims@indyhumane.org before the absence or tardy.
- I will follow the dress code and always wear my Paws & Claws Club T-Shirt, jeans/khakis, and tennis shoes. I understand that shorts, skirts, sandals/flip flops, and jewelry may not be worn.
- The use of cell phones (talking or texting) is not permitted during my scheduled shift.
- I will never bring anyone with me when volunteering who is not a member of the club.
- I will always be courteous and respectful to the staff, public, and to my fellow volunteers and will conduct myself at all times in a professional manner.
- I will treat every animal humanely, with kindness, gentleness, and respect.
- If I am injured, bitten, or scratched during my shift, I will report the injury directly to the PCC Mentors/PCC Camp Counselor/Volunteer Coordinator. I will do my best not to act in a manner around the animals to cause harm to the animal or myself.
- I will be tidy and clean up any messes I make or see.
- I will follow the directions of the PCC Mentors, PCC Camp Counselor, and Staff Members.

I have read through and understand all of the above rules and regulations. I agree to follow all of the rules and regulations. I understand that my participation in the program is a privilege, not a right, and failure to abide by the rules and regulations may result in my dismissal from the program.

PCC Member's Signature

____/____/____
Date

Print Name

Medical/Emergency Information

You should record any information you believe is important for IndyHumane to be aware of in case of an emergency.

Club Member Name (Please Print Neatly)

Primary Emergency Contact: (Required)

Full Name

Relationship to You

Contact Phone Number Home Cell Other

Alternate Contact Phone Number Home Cell Other

Secondary Emergency Contact: (Optional)

Full Name

Relationship to You

Contact Phone Number Home Cell Other

Alternate Contact Phone Number Home Cell Other

Do you have medical conditions/allergies that IndyHumane needs to be aware of? Yes No

If so, please explain:

Are you currently taking any medications that IndyHumane should be aware of in case of an emergency?

Yes No

If so, please list:
